

# carla brown

Makeup and Beauty

26 Belvedere Road Claremont  
Tel: 021 671 5611 / 0723923140  
Email:  
carla@carlabrownmakeupand  
beauty.co.za /  
Carla.beauty101@gmail.com  
www.carlabrownmakeupandbeauty.co.za

## BRIDAL BOOKING FORM

Today's Date:

How did you hear about us?

Bride's Full Name:

Telephone Home and Cell No:

E-mail address:

Date of Wedding:

Time of Wedding:

Venue (where Bride is getting ready):

Time bridal party needs to be ready:

Time Photographer will arrive

Photographer's name and no:

Venue for day of Wedding:

Venue contact number

**PLEASE CONFIRM WHO WILL BE HAVING MAKE-UP/HAIR DONE ON THE DAY. REFER TO PRICE LIST FOR TREATMENTS.**

### BRIDE

- Make-Up  Hair  Waxing  Hands  False Eyelashes  Semi-Perm Eyelash Extensions  
 Feet  Waxing  Skincare

Specify treatments:

**MOTHER OF THE BRIDE**

- Make-Up  Hair  Waxing  Hands  False Eyelashes  Semi-Perm Eyelash Extensions
- Feet  Waxing  Skincare

**Specify treatments:**

**MOTHER OF THE GROOM**

- Make-Up  Hair  Waxing  Hands  False Eyelashes  Semi-Perm Eyelash Extensions
- Feet  Waxing  Skincare

**Specify treatments:**

**MAID OF HONOR**

- Make-Up  Hair  Waxing  Hands  False Eyelashes  Semi-Perm Eyelash Extensions
- Feet  Waxing  Skincare

**Specify Treatments:**

**BRIDESMAID/S**

Number of Bridesmaid/s

- Make-Up  Hair  Waxing  Hands  False Eyelashes  Semi-Perm Eyelash Extensions
- Feet  Waxing  Skincare

**Specify treatments:**

**FLOWER GIRL/S OR PAGE BOY/S**

Number of Flower girl/s or Page Boy/s

- Make-Up Normal  Hair

**GROOM**

- Make-Up  Hair  Waxing  Hands
- Feet  Waxing  Skincare

**Specify treatments:**

## **TERMS AND CONDITIONS:**

- R550-00 (makeup trial) or R1100 (hair and makeup trial) deposit and a signed booking form needs to be received before your booking is confirmed– this will cover your trial make-up/hair session. Please note individual false eyelashes are an extra R100 for trial if required.
- Once you have had your trial make-up and hair session and you are satisfied you will be required to pay 50% of the total invoice within a week from your trial session to secure your wedding date.
- **IMPORTANT!** The ‘balance of payment’ is required one week prior to the wedding day appointment. If this term is not met, immediate cancellation of the booking will take effect. Please note that you will be charged full price for the number of faces booked with us on your booking sheet. No changes or cancellation of the number of faces originally booked will be allowed.
- ‘50% Reservation Fee’ of your over-all amount is mandatory to secure your booking. Booking is only confirmed when both the reservation fee AND a signed booking form has been received.
- Reservation fees are non-refundable on cancellation.
- All the above rates for bridesmaids and extra faces are only applicable if booked including the bride.
- If extra services are required on the wedding day that was not part of the agreement, only cash will be accepted.
- The full amount will be charged for the number of ladies on your signed quotation. No changes / cancellations will be allowed on the day of your wedding. If this happens, then someone else must be a substitute for those who cancelled.
- All payments strictly cash or bank transfer. (Please note that cheque or cash cheques will not be accepted.)
- All the above rates for bridesmaids and extra faces are only applicable if booked including the bride.
- Cancellation within eight weeks of the wedding requires 50% payment of the total invoice including bridesmaids, mothers etc.
- Cancellation within one week of the wedding requires 100% payment of the total invoice.
- Carla Brown Makeup and Beauty reserves the right to use any photograph(s) as a marketing tool.
- Petrol and tollgate fees apply and will be charged AA rates per kilometre when travelling to the venue on the wedding day.
- Prices subject to change without prior notification.

## **Carla Brown Makeup and Beauty banking details is as follows:**

### ***BANKING DETAILS:***

***Carla Brown Makeup and Beauty***

***First National Bank (FNB)***

***Branch Code: 200 109***

***Account number : 62269608372***

***Business Cheque Account***

### ***Please state name and wedding date on the proof of payment confirmation***

The form must be completed and emailed to [carla@carlabrownmakeupandbeauty.co.za](mailto:carla@carlabrownmakeupandbeauty.co.za) or [carla.beauty101@gmail.com](mailto:carla.beauty101@gmail.com) before your booking is confirmed. Kindly ensure that we have received this form. Please note that the booking form alone is not confirmation that you have booked **Carla Brown Makeup and Beauty** **Important!**

We reserve the right to postpone or change a trial appointment. The nature of our industry often sees us being booked for full day photographic shoots at short notice and as such we need to honor these above the trial appointment. Please be assured that we handle every booking with the utmost care and trial appointment is only changed when absolutely necessary. Rest assured that the wedding day booking is carefully made and this never takes second preference. Thank you for understanding.

Please initial every page of the document and make sure that we receive a signed document as well as a witness signature.

I HEREBY CONFIRM THAT THE ABOVE IS CORRECT AND I HAVE READ THROUGH TERMS AND CONDITIONS.

SIGNED (signature, name in print)

DATE

WITNESS (signature, name in print)